

# Somerset Health and Wellbeing Board

13 June 2019

## Review of Health and Wellbeing Board Constitution, membership and meeting dates

Lead Officer: Trudi Grant, Director of Public Health

Author: Julia Jones and Louise Woolway

Contact Details: [jjones@somerset.gov.uk](mailto:jjones@somerset.gov.uk) and [LWoolway@somerset.gov.uk](mailto:LWoolway@somerset.gov.uk)

	<b>Seen by:</b>	<b>Name</b>	<b>Date</b>
<b>Report Sign off</b>	Relevant Senior Manager / Lead Office (Director Level)	Trudi Grant	05/06/19
	Cabinet Member / Portfolio Holder (if applicable)	Christine Lawrence	03/06/19
	Monitoring Officer (Somerset County Council)	Scott Wooldridge	05/06/19
<b>Summary:</b>	<p>The Somerset Health and Wellbeing Board was formally constituted in July 2013. It is now approaching the sixth year of operation and since this time there have been a number of developments both nationally and locally in regarding the role and expectations of Health and Wellbeing Boards.</p> <p>This paper aims to stimulate discussion about the role of the Board, the Annual Review of the Board's Constitution and Terms of Reference and the structures that may be required around it in order for it to fulfil its responsibilities.</p> <p>The report also sets out the Board's meeting dates for 2019/20 together with the membership of the Health and Wellbeing Board from May 2019 for the next year.</p>		
<b>Recommendations:</b>	<p><b>That the Health and Wellbeing Board endorses</b></p> <ul style="list-style-type: none"><li>• <b>The additional statutory requirements regarding the Better Care Fund and overseeing the care and support for children and young people with special educational needs and disabilities (SEND) detailed in the constitution shown at 2.1 (f) and (g) in Appendix A.</b></li><li>• <b>Other proposed changes to the Health and Wellbeing Board Constitution (Appendix A) clearly shown in red as track changes designed to promote better practice and improve effectiveness of the Board.</b></li><li>• <b>a proposed review of the Terms of Reference for the</b></li></ul>		

	<p><b>Health and Wellbeing Executive Group (Appendix B) to drive forward the work programme of the Health and Wellbeing Board</b></p> <p><b>The Health and Wellbeing Board also:</b></p> <p><b>1. Notes the Board’s membership for 2019/20 set out in section 2.1</b></p> <p><b>2. Agrees the Board meeting dates for 2019/20 set out in Section 3.2.</b></p> <p><b>Notes that any proposed changes to its constitution and structure and membership will require consultation and approval by Constitution and Standards committee.</b></p>
<b>Reasons for Recommendations:</b>	The functions of the Board have developed over time and there is now a need to review its’ working practices, alongside the review of the Board’s Constitution and Health and Wellbeing Executive Terms of Reference (Attached as Appendix B to this report).
<b>Links to Somerset Health and Wellbeing Strategy:</b>	Delivery of the Health and Wellbeing Strategy is dependent on the successful operation of the Health and Wellbeing Board.
<b>Financial, Legal and HR Implications:</b>	No implications have been identified.
<b>Equalities Implications:</b>	Not applicable.
<b>Risk Assessment:</b>	<p>Failure to provide shared leadership to the Health and Wellbeing System will lead to fragmented services resulting in poorer health and a widening of health and social inequalities.</p> <p>The risks of failing to develop the Board will impact on the delivery of the Health and Wellbeing Strategy and integration of Health, Public Health and Social Care.</p>

## **1. Background**

- 1.1.** Nationally, there has been increasing expectation that Health and Wellbeing Boards will adopt additional responsibilities such as sign off and oversight of joint commissioning and service delivery local plans. One of the most significant and substantial changes has been the responsibility placed on Health and Wellbeing Boards to have oversight and sign off of the Better Care Fund Submission.
- 1.2.** At a local level, the Board has needed to gain a greater understanding of its role and how it fits and adds value to the existing structures and partnerships that are in place in the county. The Board has been keen not to duplicate the work being

taken forward in other forums but rather to add value and additional drive to positively address substantial, often complicated issues that impact on health and wellbeing.

- 1.3. This paper aims to stimulate discussion about the emerging role of the Board and the structures that may be required around it in order for it to fulfil its responsibilities.
- 1.4. The constitution has been updated to include statutory requirements regarding the Better Care Fund and overseeing the care and support for children and young people with special educational needs and disabilities (SEND) detailed in the constitution shown at 2.1 (f) and (g) in Appendix A.
- 1.5. Other proposed changes to the constitution designed to promote better practice and improve effectiveness of the Board have also been added and are shown as track changes in red in Appendix A.
- 1.6. The terms of reference for the Executive Group have been refreshed to reinforce the primary role of the group in driving forward the work programme of the Health and Wellbeing Board and overseeing and monitoring progress against the Improving Lives Strategy and the associated metrics, alerting the Board to any emerging issues or under performance.

## **2. Health and Wellbeing Board Membership 2019/20**

- 2.1 The Board membership for 2019-20 is as follows:
  - Cllr Christine Lawrence (Somerset County Council) - Chair
  - Cllr Frances Nicholson (Somerset County Council) – Vice Chair
  - Cllr David Huxtable (Somerset County Council)
  - Cllr Linda Vijeh (Somerset County Council)
  - Cllr Amanda Broom (Somerset County Council)
  - Stephen Chandler (Somerset County Council)
  - Trudi Grant (Somerset County Council)
  - Julian Wooster (Somerset County Council)
  - Cllr Chris Booth (Somerset West and Taunton Council)
  - Cllr Ros Wyke (Mendip District Council)
  - Cllr Jeny Snell (South Somerset District Council)
  - Cllr Janet Keen (Sedgemoor District Council)
  - David Freeman (Somerset Clinical Commissioning Group)
  - Dr Ed Ford (Somerset Clinical Commissioning Group) – Vice Chair
  - Maria Heard (Somerset Clinical Commissioning Group)
  - Mark Cooke (NHS England)
  - Judith Goodchild (HealthWatch)
  - Supt Mike Prior (Avon and Somerset Police)

## **3. Health and Wellbeing Board meeting dates 2019/20**

- 3.1. The Board is requested to approve the following Board meeting dates for 2019-20

<b>3.2. 2019</b>	<b>2020</b>
11 July	16 January
26 September	19 March
14 November	21 May

#### **4. Options considered and reasons for rejecting them**

4.1. None

#### **5. Consultations undertaken**

5.1. These issues have been discussed by the Health and Wellbeing Executive and will be discussed further following feedback from the Board

#### **6. Financial, Legal, HR and Risk Implications**

6.1. None

#### **7. Background papers**

7.1. Somerset Joint Strategic Needs Assessment, the Somerset Health and Wellbeing Strategy, the Health and Wellbeing Board Constitution and Terms of Reference.